



21 December 2018

Ms Carol Jordon  
Chief Executive Officer  
Postgraduate Medical Council of Victoria  
PO Box 13330  
LAW COURTS VIC 8010

Dear Ms Jordon

**Re: Outcome of the Postgraduate Medical Council of Victoria's 2018 progress report**

Thank you for submitting the Postgraduate Medical Council of Victoria's (PMCV) 2018 progress report and report on conditions. The AMC reviews progress reports by intern training accreditation authorities as part of its monitoring to ensure that accredited providers and authorities continue to meet the relevant standards and domains.

PMCV's 2018 report and reviewer commentary were considered by the 16 November 2018 meeting of the Prevocational Standards Accreditation Committee.

The Committee accepted the report and commended the quality of the report presented.

The AMC has found that PMCV continues to meet the domains for assessing accreditation authorities.

PMCV has satisfied the following conditions on accreditation:

4.5 Provide information about mechanisms for dealing with concerns for patient care and safety if evidence of this is identified during a survey visit.

The AMC noted the following conditions as progressing:

4.11 Develop more effective mechanisms for distribution of outcomes of accreditation to junior doctors within health services to assure them that their concerns and commendations have been heard and that they are being addressed.

5.1 Engage health consumers and community members in PMCV accreditation functions.

The AMC will advise the Medical Board of Australia of this decision.

The Committee's detailed feedback on the report is at **Attachment 1**.

The AMC will seek a report for next year by **1 October 2019**.

If you wish to discuss the outcome of the 2018 report, please do not hesitate to contact Sarah Vaughan, Manager, Prevocational Standards Accreditation at [sarah.vaughan@amc.org.au](mailto:sarah.vaughan@amc.org.au).

Yours sincerely

Theanne Walters  
Deputy Chief Executive Officer



## AMC Prevocational Standards Accreditation Committee's consideration of the Postgraduate Medical Council of Victoria's 2018 progress report

### Explanation of findings:

#### Accreditation Condition

Unsatisfactory	The intern accreditation authority may not meet the related Domain and AMC should investigate further.
Not Progressing	No progress or overly slow progress.
Progressing	Indicates satisfactory progress against the recommendation, with further reporting necessary.
Satisfied	The intern accreditation authority has satisfied all requirements and can cease reporting against the Condition. Condition is closed.

#### Quality Improvement Recommendation

No Finding	Insufficient information to make a judgement.
Progressing	Indicates satisfactory progress against the condition or recommendation, with further reporting necessary.
Satisfied	The intern accreditation authority has satisfied all requirements and can cease reporting against the Quality Improvement Recommendation. Recommendation is marked as closed.

#### Statistics and annual updates

No Finding	Insufficient information to make a judgement.
Progressing	Indicates satisfactory progress against recommendation, with further reporting necessary.
Satisfied	The intern training accreditation authority has satisfied all requirements and can cease reporting against this information request.

The summary that follows records an overall finding for each Domain. The findings against specific attributes are listed only where the finding has changed or this is a finding of substantially met or not met.

## Domain 1: Governance

Accreditation status in 2018		
Domain 1	Status remains: Met	
Summary of significant developments		
Noted changes to committee structures and membership, with the abolition of the Workforce subcommittee and introduction of the Chairs of committee groups. PMCV is commended for the recent election of a newly graduated doctor to the Board.		
Quality improvement recommendations	Finding	Commentary
Nil to report.		
Report on new domains	Finding	Commentary
<p>1.2 The intern training accreditation authority's governance and management structures give appropriate priority to accrediting intern training programs including the impact of these programs on patient safety. This should also include the way these programs address the wellbeing of junior doctors. (Updated for 2017)</p> <p><u>In the 2018 report the AMC requested:</u></p> <p>Noted that revisions to the national standards related to patient safety and junior doctor wellbeing have been incorporated into PMCV's accreditation standards and processes from 2017.</p> <p>In 2018 please describe how the recognition of the impact of PMCV's accreditation program on patient safety and junior doctor wellbeing is reflected within the governance and management structures. For example if this is reflected in the governing body's terms of reference and procedural documents.</p>	Met	<p>Noted the Accreditation Committee Terms of Reference and accreditation policy and procedural documents have been reviewed and updated to recognise the impact of the accreditation program on patient safety and junior doctor welfare.</p> <p>PMCV is commended on its initiative on the transfer of information summit held with universities.</p>
Conditions	Finding	Commentary
Nil to report.		
Statistics and annual updates	Finding	Commentary
Nil to report.		

## Domain 2: Independence

Accreditation status in 2018		
Domain 2	Status remains: Met	
Summary of significant developments		
No significant developments reported.		
Quality improvement recommendations		
Nil to report.		
Report on new domains	Finding	Commentary
There were no revisions to this domain.		
Conditions		
Nil to report.		
Statistics and annual updates	Finding	Commentary
<p>In the 2018 report the AMC requested:</p> <p>Noted that the conflict of interest policy was not revised but aligned in response to inconsistencies identified across the accreditation activities.</p> <p>In the 2018 report provide an evaluation of the online meeting portal, with regard to managing conflicts of interest.</p>	Progressing	<p>Noted the methods used to manage declarations of conflict of interest and the ability to restrict information for particular users using the online board portal.</p> <p><b>Please provide an evaluation of how this is functioning in the next report, including examples where possible.</b></p>

## Domain 3: Operational management

Accreditation status in 2018		
Domain 3	Status remains: Met	
Summary of significant developments		
No significant developments reported.		
Quality improvement recommendations		
Nil to report.		
Report on new domains	Finding	Commentary
There were no revisions to this domain.		
Conditions		
Nil to report.		
Statistics and annual updates	Finding	Commentary
Please report on any changes resulting from the PMCV Accreditation Program Quality Review Report and updates on the implementation and evaluation of the risk management framework.	Progressing	<p>Noted the comprehensive table of changes, with a clear declaration of what is still progressing.</p> <p>Improved communication of outcomes, to participants and more widely, is being developed with publication of summaries on</p>

<p><u>In the 2018 report the AMC requested:</u> A concise and comprehensive table of changes. Note some are still in progress and/or for review in 2018. Please provide an update in 2018.</p>		<p>the PMCV website planned. <b>Please provide an update with the next report.</b></p>
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#### Domain 4: Process for accreditation of intern training programs

Accreditation status in 2018		
Domain 4	Status remains: <b>Met</b>	
Summary of significant developments		
Noted the review and changes to a number of accreditation documents and to the website. Facilities now use the online portal for uploading submissions and evidence.		
Quality improvement recommendations	Finding	Commentary
<p>4.5 Consider how PMCV might disseminate more widely information about innovations and good practice in intern training and education in health services.</p> <p><u>In the 2018 report the AMC requested:</u> Noted that the monthly newsletter is ongoing and that there is significant PCMV contribution to the National Forum. In the 2018 report provide an update on any proposed additional mechanisms for sharing good practice.</p>	No finding	No specific commentary provided. PMCV was not required to report on quality improvement recommendations unless there had been any activity to address them.
Report on new domains	Finding	Commentary
<p>4.7 The intern training accreditation authority has mechanisms for dealing with concerns for patient care and safety identified in its accreditation work, including accreditation assessment, monitoring and complaints processes.</p> <p><u>In the 2018 report the AMC requested:</u> Noted that current mechanisms are case by case and will be incorporated into Accreditation guide. The mechanisms do appear to be general and not specific to the issue of patient care safety. In the 2018 report provide information on how mechanisms will deal specifically with concerns for patient care and safety.</p>	Met	<p>Noted two mechanisms have been developed:</p> <ol style="list-style-type: none"> <li>1. A procedures document that will be implemented progressively</li> <li>2. A specific new question in the online intern survey.</li> </ol>
<p>4.8 The intern training accreditation authority has mechanisms for identifying and dealing with concerns about junior doctor wellbeing or environments that are unsuitable for junior doctors in its accreditation work including</p>	Met	<p>Noted relevant policies and procedures for feedback are made known to junior doctors and their supervisors. The issue is addressed by a specific questions in the intern and visit surveys.</p>

<p>accreditation assessment, monitoring and complaints processes.</p> <p><u>In the 2018 report the AMC requested:</u></p> <p>Noted the mechanism for feedback and identification of major factors that may affect junior doctor wellbeing. While the issues of sexual harassment and bullying have extensive resources on the website under education, there appears to be no specific recognition of these issues in this accreditation. Provide an update on this in the 2018 report.</p>		
<b>Conditions</b>	<b>Finding</b>	<b>Commentary</b>
<p>4.5 Provide information about mechanisms for dealing with concerns for patient care and safety if evidence of this is identified during a survey visit.</p> <p><u>In the 2018 report the AMC requested:</u></p> <p>Noted that current mechanisms are case by case and will be incorporated into Accreditation guide. The mechanisms do appear to be general and not specific to the issue of patient care safety. In the 2018 report provide information on how mechanisms will deal specifically with concerns for patient care and safety.</p>	Satisfied	<p>Noted the development of policy and procedures to address concern has provided overall framework for PMCV to assess and manage issues which may arise during survey visits or from other sources. The issue is now specifically a component of survey visits and reported in the survey report. <b>In the 2019 report please provide an update on how the new policy and procedures are working.</b></p>
<p>4.11 (Previously 4.9) Develop more effective mechanisms for distribution of outcomes of accreditation to junior doctors within health services to assure them that their concerns and commendations have heard and that are being addressed.</p> <p><u>In the 2018 report the AMC requested:</u></p> <p>Noted that all facilities accredited in 2016 have provided information on outcomes to junior doctors and supervisors. In the 2018 report please provide information about the planned evaluation of this process.</p> <p>Noted work on website publication is progressing.</p>	Progressing	<p>Noted the development of a template for publishing accreditation outcomes on the website with the report consisting of the executive summary. <b>In the 2019 report please provide an evaluation of the processes in place.</b></p>
<b>Statistics and annual updates</b>	<b>Finding</b>	<b>Commentary</b>
<p>Standard information is required for each progress report. The AMC noted this information was provided.</p>		

## Domain 5: Stakeholder collaboration

Accreditation status in 2018		
Domain 5	Status remains: Met	
Summary of significant developments		
Noted a number of initiatives in this area, including the convening of Prevocational Medical Accreditation Network (PMAN) and accreditation processes and visits discussed at JMO forum. Although improved, further engagement at survey visits is recommended.		
Quality improvement recommendations	Finding	Commentary
<p>5.1 Consider opportunities to engage junior doctors and term supervisors more broadly, rather than largely through the accreditation process.</p> <p><u>In the 2018 report the AMC requested:</u></p> <p>Noted that there are regular forums and resources being developed. In the 2018 report provide an evaluation of activities in this area.</p>	Progressing	<p>Noted- regular forums occur and resources are being developed.</p> <p><b>In the 2019 report please provide an evaluation of activities.</b></p>
Report on new domains	Finding	Commentary
There were no revisions to this domain.		
Conditions	Finding	Commentary
<p>5.1 Engage health consumers and community members in PCMV accreditation functions.</p> <p><u>In the 2018 report the AMC requested:</u></p> <p>Note that two community surveyors have been trained and involved in visits last year and that a guideline regarding participation in the process has been developed. In the 2018 report please provide the results of the planned evaluation.</p>	Progressing	<p>Noted a small evaluation of the visits that the two community surveyors participated in. Community surveyors will be included in three visits in 2018. PCMV has approached the Victorian Board for interested members.</p> <p><b>In the 2019 report provide an update on the engagement of community and health consumers in accreditation.</b></p>
Statistics and annual updates	Finding	Commentary
Nil to report.		